



NOTICE TO INDUSTRY

Notice Number: NTI 14 / 2021

Date issued: January 18, 2021

District: All

Subject: Sanitation and Protection Procedures for COVID-19

This notice replaces NTI 10 /2020

Due to the onset of the second wave of COVID-19 all vessels requiring a Pilot are requested by the Authority to implement the following sanitation and protection procedures to help protect the health and safety of all essential workers in the marine industry.

This protocol is to be aligned with *Transport Canada Marine Security Operations – Special Marine Security Notification No: #2020-007*

Masters and/or agents are to confirm to APA Dispatch at the time of ordering a pilot:

1. Are any crew members onboard symptomatic of COVID-19? Yes or No
2. Have any crew members been in 'Close Contact' with a positive COVID case in the past 14 days? Yes or No
3. Confirm the below sanitation and protection measures are in place.

This ensures APA Pilots are advised of the potential hazard in a timely manner and any additional precautions can be taken prior to boarding the vessel.

Sanitation Procedures

- Ensure all spaces the Pilot will encounter are clean and hygienic
- Ensure surfaces are wiped with disinfectant and sanitized prior to the Pilot boarding. Surfaces included but not limited to:
 - i) hallways,
 - ii) hand rails
 - iii) elevators
 - iv) bridge area of and any equipment the pilot may use such as radios, keyboards and RADARs.
- See [PHAC guidance](#) on cleaning and disinfecting public spaces for more information.



Protection Procedures

- It is now mandatory for APA pilots to wear a mask when boarding the vessel and at all times while on the bridge whenever 2-meter distancing is not possible. Additionally, the APA requests that the crew who are in direct contact with the pilot maintain the same protocols of mask use.
- Promote regular and thorough hand washing by crew members prior to a pilot boarding.
- Ensure that pilots have access to places where they can wash their hands with soap and water
- Hand sanitizer is to be made available to the pilot in prominent places throughout the vessel.
- Whenever possible maintain a distance of at least 2 meters between the pilot and crew members to limit the transmission of the virus.
- While the pilot is on board ensure crew members in the vicinity are kept to essential personnel only.
- Any crew member with COVID like symptoms is not to be in the presence of the pilot. See link to Public Health Canada [COVID Symptoms](#)

Until Health Canada declares this matter to no longer be an imminent concern, this protocol will remain in place and we ask our stakeholders for your cooperation to ensure the health and safety of our personnel and the greater community. A notice will be posted when the temporary protocol is no longer required.

Additional Information

Transport Canada Marine Security:

<https://www.tc.gc.ca/eng/marinesecurity/operations-bulletins-menu-69.htm>

Government of Canada Public Health:

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>

World Health Organization:

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

Thank you for your assistance and understanding. If there are any questions or concerns with the contents of this Notice, please contact the Operations Department of the APA at operations@atlanticpilotage.com.